APPEAL REQUEST FORM

1. Is the enrollee or a provider requesting this appeal? □ Enrollee  □ Provider

2. Enrollee’s Name:________________________________________________
   Enrollee’s Address:______________________________________________

3. Provider’s Name:________________________________________________
   Provider’s Address:______________________________________________

4. The Reason You are Requesting the Appeal:
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________
   ___________________________________________________________________

5. You may ask for an expedited (quick) decision on your Appeal if you believe taking
   the regular amount of time could place your life or health in danger. You may also
   ask for a quick decision if you believe taking the normal amount of time might cause
   you to have a long term setback.

   □ Check here if you want an expedited Appeal.

6. If the Appeal is about decreasing or ending services, do you want these services
   continued during the Appeal process? Please remember if the Appeal decision is not
   in your favor, you may have to pay for these services.

   □ Check here if you want these services continued.

If you need help filling out this form, an interpreter, or have any questions please call
Optum at (877) 370-8953. If you believe Optum has not answered your questions or
helped you like you wanted, then please call the number below.

Salt Lake County Division of Behavioral Health Services – Quality Assurance
Manager: (385) 468-4707.

REMINDER

Please mail the completed form to:
Salt Lake County Division of Behavioral Health Services
Quality Assurance Manager
P.O. Box 144575
2100 South State Street, Suite S2-300
Salt Lake City, UT 84114-4575

If you are not asking for a quick appeal, and you call the Salt Lake County
Division of Behavioral Health Services first to file your appeal, you must send this
form in within 5 working days of your call.